

# Remote Education Offer for Absent Students

-Taken from [SMC TLA COVID-19 Safe Strategy 2021-2022](#)

## 3.2 Strategy for Students who have to Self-Isolate

At times, some students may have to self-isolate as a result of displaying COVID-19 symptoms, or by being a close contact. These students must not be put at a disadvantage as a result of this.

The following support measures should be in place:

- All resources from a lesson, should be uploaded to Pearltrees/MS Teams for students to access
- Clear instructions must be sent to absent students through MS Teams/Outlook
- The teacher should maintain regular contact with students who are self-isolating
- The teacher **could** set up a livestream via Teams for students to access the lesson from home
- Live lessons, or key parts of lessons, **could** be recorded/uploaded on MS Teams for absent students to access later

# SMC Remote Education Offer PROCESS

Scenario 1  
Student absent from class due to Covid-19 infection or isolation

Scenario 2  
Whole college remote learning due to step up measures or national lock down

What is the Register Code?

College timetable structure remains the same but delivered via MS Teams  
This includes all lessons, tutor groups and supervised study classes

REGISTER CODE "C"  
These students will usually be isolating but not ill and should be engaged in remote learning

REGISTER CODE "I"  
These students are ill and will be absent from class. However, they may request to be involved in remote learning

If student participated remotely then overwrite the "C" with " / " and add to the notes/comment with " attended remotely". Do not overwrite the existing note.

If student participated remotely then overwrite the "I" with " / " and add to the notes/comment with " attended remotely". Do not overwrite the existing note.