



Parent Governor Nomination Letter

St Mary's College

Join our Board of Governors - Become a Parent Governor

Help meet the needs of our community and shape the future of our young people.

As a Parent Governor of St Mary's College, you can help improve opportunities and outcomes for the students academically, socially and culturally as lifelong learners and future citizens.

St Mary's College is a successful, forward looking, high achieving Beacon College with a strong tradition and history.

The term of office of our Parent Governor has come to an end. The Board therefore seeks an interested and motivated parent to fulfil this role. To do a successful job the Board needs to understand how different groups of people feel about the College, what matters to them and what to do to keep the College improving and providing a good service. One of the ways that this is done is by making sure that one of the Governors is a parent who can attend meetings regularly and help other Governors to understand how parents feel about issues.

What's involved?

The role of Governor is a voluntary position. There are six Board meetings per year each lasting 2-3 hours. Full Board meetings take place in the evenings beginning at 6.00 pm. There will be opportunities to become more involved in the work of the Board through membership of a Board Committee, which are often no more than 1.5 hours four times a year, with times varying depending on the committee. Unless a parent governor has specific expertise relevant to finance, parent governors will be appointed to the Quality and Standards Committee, which usually precedes the full Board meeting. For those with relevant financial experience, they could be appointed to the Audit or Resources committee.

Who are we looking for?

The Parent Governor can be any parent of a student under 19 who attends the College at the time of appointment. Any parent is invited to apply for this role; however, parents of students with additional needs or those with specific financial expertise are asked to give particular consideration to becoming the Parent Governor.

How involved will I be? Do I work with the students?

Governors are not involved in operational issues; these are the remit of the College Principal and team. The function of the Governors is to decide strategic policy and overall direction and to monitor performance and outcomes. Governors "plot the course" but the Principal "steers the ship". Governors do not have direct contact with students but as Board representatives are

encouraged and welcomed to attend public events run by the College.

What's in it for you?

It is important that the Board understands what parents think, say and feel about the College. As a Parent Governor you will have the opportunity to give an insight into issues that really matter to students and parents – our key stakeholders. You may have skills that the Board can benefit from as it moves through the ever-changing and challenging environment of education. Being a Parent Governor is an opportunity for you to “give back” to the local community and make a positive contribution to this area.

Meetings of the Board of Governors 2021/22

30th September 2021, 9th December 2021, 16th March 2022, 24th May 2022 (tentative), 5th July 2022

How much of my time will it take?

A Board meeting lasts between 2-3 hours and you will need an additional 1.5-2 hours to read the meeting papers. There are six Board meetings per year. Opportunities for further involvement are available by becoming involved in one of the Board's Committees which meet 3 or 4 times per year. The term of office for a Parent Governor is 2 years from date of appointment.

What next?

If you wish to take your interest further please contact Lisa Farnhill, Clerk to the Governors (contact details below) by 20th September 2021. Please provide your child's name, your contact details and occupation/place of work (if applicable).

l.farnhill@stmarysblackburn.ac.uk

If more than two nominations are received an election will take place.



St Mary's College Parent Self Nomination/ Application Form

GOVERNOR PROFILE

Thank you for expressing an interest in becoming a member of the Board of Governors at St Mary's College

Please complete the application form below to enable us to proceed with your application for the position of Parent Governor.

All information will be treated with the strictest of confidence. In the event of more than one candidate presenting themselves for nomination, an election shall take place and the following information will be made available to the parent body to enable them to cast a vote on their preferred Parent Governor:

- Name
- Address
- Personal Statement

Name:	Date:
Full Address including post code:	
Current job title (if employed):	
Professional background (please list previous significant employment including company and a brief description of your duties):	
Higher education; professional and vocational qualifications (relevant to the role):	
Voluntary work; other interests; membership of other bodies (relevant to the role):	

Personal Statement; detail relevant information making you a suitable candidate to represent the Parent Body on The Board of Governors: **(250 - 500 words)**